Thank you for being on the 2017-2018 FAU College of Business Scholarship Committee

1. **Scholarship deadline**
	* The scholarship committee needs to meet between October 5th - October 14th, 2016
	* The deadline for students to pay in the Fall is October 28, 2016
2. **Limit of scholarships per student:**
	* Two
	* Every scholarship should have a student that qualifies for it unless the scholarship has very detailed specifics and we cannot identify a College of Business student. We will then make a note of this and it will be proposed to the donor to revise the scholarship.
3. **Individual department scholarships:**
	* The department representative is in charge of selecting the students in advance prior to the committee meeting.
	* Keep in mind, the student being nominated for the scholarship needs to meet the criteria and if additional documentation is needed, Tonya will have the student provided that (example: essay, resume, proof of employment)
4. **General College of Business scholarships**
	* In advance, the scholarship committee members will need identify 10 students for the scholarships that **all** College of Business students are eligible for.
	* The committee will compare lists and determine as a committee which student deserves the scholarship based upon the criteria
		+ When identifying students be sure to look at their GPA or a specific course that is required.